



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Milwaukee County

Date: July, 2006

To: Interested Parties

From: Rob Henken, Director, Department of Health and Human Services

RE: Request for Proposals, Professional Service Contracts for Child Care Programs

The Milwaukee County Department of Health and Human Services (DHHS) is requesting proposals from qualified agencies interested in providing training sessions and technical assistance for Child Care providers in Milwaukee County in 2007.

The Request for Proposal (RFP) material includes application requirements and guidelines with which persons must comply to be considered for a contractual relationship with the DHHS. The specifications and guidelines will be available for pick-up beginning **Monday, July 17, 2006** between 8:30 a.m. and 4:30 p.m. at the Milwaukee County Human Services Center, 1220 West Vliet Street, Room 109, Milwaukee, WI 53205. It can also be downloaded from:

<http://county.milwaukee.org/display/router.asp?docid=9853>

Three (3) public meetings (pre-bid conferences) will be held to discuss the application guidelines for this RFP as well as all other current DHHS RFPs. The meetings have been scheduled at the following locations and times:

Monday, July 24, 2006

4:00 p.m.

Mill Road Library

6431 North 76th Street

Milwaukee, WI 53223

Thursday, July 27, 2006

4:00 p.m.

Marcia P. Coggs Human Service Center

1220 West Vliet Street, Room 104

Milwaukee, WI 53223

Wednesday, August 2, 2006

4:00 p.m.

Bay View Library

2566 South Kinnickinnic Avenue

Milwaukee, WI 53207

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Completed applications in response to the RFP must be received no later than 4:00 p.m.
Tuesday, September 5, 2006. Applications may be delivered or mailed to:

Department of Health and Human Services
Marcia P. Coggs Human Service Center
Attention: Judy Roemer-Muniz
1220 W. Vliet Street, Room 109
Milwaukee, WI 53205

For further information, please contact Judy Roemer-Muniz, Contract Administration -
Economic Support Division, at 414-289-6692.

Thank you for your interest in the RFP process.



Rob Henken, Director,
Department of Health and Human Services